

# Sample Quality Criteria Evaluation Form

## 1. FACILITY

Building #: \_\_\_\_\_ Building Name: \_\_\_\_\_  
 Gross Square Feet \_\_\_\_\_ Building Use: \_\_\_\_\_  
 Net Assignable Square Feet: \_\_\_\_\_ Date: \_\_\_\_\_  
 Year Occupied: \_\_\_\_\_

## 2. QUALITY CRITERIA (Sample Classroom)

Characteristic	Quality Criteria	Score (1-5)
a. Functional Relationships	Space configuration and size satisfies teaching/learning requirements for primary activities.	
b. Architectural	Room finishes are appropriate for space function, easily cleaned and maintained.	
c. Mechanical	Heating/cooling systems provide a comfortable teaching/learning environment.	
d. Electrical/Data/Telecom	Adequate electrical capacity, data, and telecomm connections.	
e. Lighting	Adequate quality and level of lighting provided with controls to adjust levels as required for specific needs.	
f. Plumbing	Adequate services as required for space activities.	
g. Acoustics/Noise/ Vibration Control	Architectural finishes with appropriate sound and vibration absorption and reflective qualities sufficient to provide a teaching and learning environment free of distracting noise and vibration levels.	
h. Instructional Support	Spaces equipped appropriately with chalkboards, whiteboards, projection screens, and a full range of audiovisual equipment.	
i. Furnishings/Major Equipment	Seating, demonstration tables, and other major equipment appropriate to the space configuration and activities.	
j. Accessibility	Compliance with ADA standards to meet program accessibility standards.	
k. Other		

## 3. COMMENTS Identify major deficiencies and recommend corrective action(s)

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## 4. OVERALL BUILDING/PROGRAM RATING

- (A) Optimum Space                      ----- (D) Poor Space  
 ----- (B) Adequate Space                    ----- (E) Unsatisfactory Space  
 ----- (C) Fair Space

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_